

Independent Provider Cheat Sheet for Coach/Advisor

1. You need to complete an application and turn into the JHS Activities Department for review. (1st year only, after that do the Renewal Form)
2. Each year you need to complete the renewal application and submit to the JHS Activities Department.
3. Before the Season, please turn in the following to the JHS Activities Department:
 - a. Ind Provider Personnel Form (so we can verify background checks)
4. Before the Season, make sure each student completes and turns into you the Independent Provider Club/Team –Student Registration Form. The Coach keeps this, don't let anyone compete until they have turned it in to you.
5. After the season, please turn in the following to the JHS Activities Department (with any appropriate \$'s letters):
 - a. Ind Provider Roster
 - b. Ind Provider Schedule
 - c. Ind Provider Awards Report
 - d. Ind Provider Post-Season Report